

WOOD COUNTY EDUCATIONAL SERVICE CENTER
Regular Governing Board Meeting Minutes
October 22, 2024

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Mr. Timothy **Smith** at 4:00 p.m. with the following members present: Ms. Kathy **Limes**, Mr. Joe **Long** and Ms. Judy **Paredes**. Also present: Kyle **Kanuckel**, Associate Superintendent and Brad **McCracken**, Treasurer.

Absent:

Ms. Judith **Hines**

Staff Members Present

N/A

Visitors Present

N/A

Director Report/Featured Program

Joe Taylor, Director of Special Education/Student Services – Jessie Dible is doing a good job in her new role. Three of eight life skills teachers are new and are doing well. This year Joe has been able to work with the related services staff more so than in prior years. Speech Therapist Katie Bell has been very successful helping families obtain communication devices for home and school time usage.

Public Participation

N/A

Approval of Agenda

Mr. Long moved and Ms. Paredes seconded the motion to approve the board agenda.

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Approval of the Minutes

Ms. Paredes moved and Ms. Limes seconded the motion to approve the following minutes:

- Regular Board Meeting – September 24, 2024

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

REPORTS OF THE TREASURER

Approval of Cash Reconciliation Report – The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Limes moved and Mr. Long seconded the motion to approve the Cash Reconciliation report for the month of September, 2024:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Financial Report – The Financial Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Paredes moved and Ms. Limes seconded the motion to approve the Financial Report for the month of September, 2024:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Bills – Upon the recommendation of the Treasurer, Mr. Long moved and Ms. Limes seconded the motion to approve the Bills for September, 2024:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Investment Transaction Ledger – Upon the recommendation of the Treasurer, Ms. Limes moved and Mr. Long seconded the motion to approve the Investment Transaction Ledger for the month of September, 2024:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval to Mass Inventory Disposal – Upon recommendation of the Treasurer, Ms. Paredes moved and Mr. Long seconded the motion to approve the following mass inventory disposal:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Write-Off for Uncollectable Preschool Funds - Upon recommendation of the Treasurer, Mr. Long moved and Ms. Limes seconded the motion to approve the write-off of the following preschool receivables, totaling \$531.20, as uncollectable:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Revised Final FY25 Forecast of Revenues & Appropriations – Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following Revised Final FY25 Forecast of Revenues & Appropriations:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS TO BOARD

Approval of Marketing & Sponsorship Agreement w/Falcon Sports - Upon recommendation of the Superintendent, Mr. Long moved and Ms. Paredes seconded the motion to approve the following Marketing & Sponsorship Agreement between Wood County ESC and Falcon Sports Properties, LLC relating to sponsorship opportunities and specific inventory items at Bowling Green State University home athletic events in the amount of \$16,000, effective 7/1/2024-6/30/2025:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Annual Report of the WCESC School & Community Based ATOD Prevention Programs 2023-2024 - Upon recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following Annual Report of the WCESC School & Community Based ATOD Prevention Programs 2023-2024:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Prevention Education FY25 Performance Improvement Plan - Upon recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following Prevention Education FY25 Performance Improvement Plan:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of Consulting Contract w/Bill Ivoska – Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Paredes seconded the motion to approve the following consulting contract between Wood Count ESC and Bill Ivoska in the amount of \$79,980.25, effective July 1, 2024-June 30, 2025:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval of WCESC Service Agreements with Agencies & Schools – Upon recommendation of the Treasurer, Mr. Long moved and Ms. Paredes seconded the motion to approve the following service agreements:

FY25:

- Rossford S.D. – CLC Intervention Services
- Rossford S.D. – Preschool Itinerant Services

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Approval to CLC for Club's Choice Fundraising Contracted Sales Order – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Long seconded the motion to approve the following Club's Choice Fundraising Contracted Sales Order for the Community Learning Centers:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Staff Personnel

Recommendations Pertaining to Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations

– Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Long seconded the motion to approve the following Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Resignations:

Cindy **Baum**, CLC Seasonal Program Assistant, effective 8/1/2024

Madison **Clark**, Para/Educational Aide, effective 10/25/2024

Beckie **DeMars**, Para/Educational Aide, effective 10/30/2024

Kayla **Dennis**, Para/Educational Aide, effective 9/27/2024

DaDarius **Dillard**, Para/Student Attendant, effective 9/19/2024

Jazzlynn **Gaiters**, Para/Educational Aide, effective 10/10/2024

Jessica **Kizer**, Unit Para, effective 10/12/2024

Kathryn **Markwood**, CLC Seasonal Program Assistant, effective 9/26/2024

Kim **Randall**, Para/Educational Aide, effective 11/1/2024

Approval of Paid Administrative Leave of Absence – Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Long seconded the motion to approve the paid administrative leave of absence for the following Classified Personnel:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Alexis **Oberhouse**, effective 10/16/2024

Approval of Employment of Classified Personnel/Interns/Volunteers – Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Limes seconded the motion to approve the employment of the following Classified Personnel:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

CLC Seasonal New Hires (Fall)

Darian **Braddix**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 9/20/2024-5/17/2025

Emma **Buettner**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 8/30/2024-5/17/2025

Hannah **Corrigan**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 9/25/2024-5/17/2025

Sydney **Couch**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 10/2/2024-5/17/2025

Makenzae **Eager**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 10/10/2024-5/17/2025

Lonna **Heath**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 9/16/2024-5/17/2025

Cierra **Hupke**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 9/30/2024-5/17/2025

Abigail **Kerner**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 9/25/2024-5/17/2025

Lydia **Landoll**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 9/13/2024-5/17/2025

Rachel **Meadows**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 10/2/2024-5/17/2025

Sarah **Mordhorst**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 9/25/2024-5/17/2025

Mara **Norton**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 9/30/2024-5/17/2025

Lilah **Nye**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 9/16/2024-5/17/2025

Alexa **Quinones**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 9/19/2024-5/17/2025

Samantha **Spradling**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 9/17/2024-5/17/2025

Ruth **Webb**, CLC Seasonal Program Assistant, As needed,
CLC/PA/0, effective 10/4/2024-5/17/2025

New Hires/Rehires 2024-2025 School Year

Amanda **Cook**, Para/Educational Aide, 6.75 hrs. p/day, 5 days p/wk.,
151 days, PD/5, effective 10/22/2024-6/6/2025

Janette **Johnson**, Unit Para, 6.75 hrs. p/day, 5 days p/wk., 135 days,
UP/0, effective 10/21/2024-5/22/2025

Summer **Seymour**, Para/Student Attendant, 7 hrs. p/day, 5 days p/wk.,
171 days, PD/7, effective 9/3/2024-5/22/2025

Hailey **Trumbull**, Para/Educational Aide, 6.75 hrs. p/day, 5 days p/wk.,
142 days, PD/1, effective 10/16/2024-5/30/2025

Kaitlyn **Weis**, Para/Educational Aide, 6.5 hrs. p/day, 4 days p/wk.,
120 days, UPK4/0, effective 10/10/2024-5/22/2025

Changes 2024-2025 School Year

Sarah **Brazeau**, Para/Educational Aide, From PD/5, \$22,504.23
To PD/7, effective 8/29/2024-6/6/2025

Carrie **Shook**, Para/Educational Aide, From 5 days p/wk., 185 days,
\$23,864, To 3 days p/wk., 140 days, effective 11/11/2024-5/22/2025

Karen **Simon**, Para/Educational Aide, From 6.75 hrs. p/day, \$21,711
To 7 hrs. p/day, effective 8/12/2024-5/22/2024

Supplementals 2024-2025

Polly **Emch**, Para/Student Attendant – Extra Hours, 1 hr. p/day, 2 days p/wk. (60 hrs. Max.), PD/8, effective 10/14/2024-6/2/2025

Lauren **Niese**, Para/Educational Aide Sub, As needed, N/A, effective 10/28/2024-5/30/2025

Susan **Spencer**, CLC Grant P.D., As needed, N/A, effective 10/7/2024 10/19/2024

Anna **Pilmore**, CLC Educational Liaison (Licensed Teacher), As needed, N/A, effective 10/7/2024-7/26/2025

Approval of Employment of Certified Personnel – Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Limes seconded the motion to approve the employment of the following Certified Personnel:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

Supplementals 2024-2025

Darryl **Kosciak**, Building Sub-Meetings P.D., As needed, N/A, effective 8/19/2024-5/30/2025

Diana **Neumann**, Resource/Inclusion Teacher-Extra Hours (additional IEPs), As needed, effective 8/7/2024-12/31/2024

Lauren **Niese**, Teacher Sub, As needed, N/A, effective 10/28/2024-5/30/2025

Recommendation Pertaining to Substitutes for the 2024-2025 School Year – Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Paredes seconded the motion to approve the following Substitutes for the 24-25 school year:

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

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Governing Board Updates:

Mr. North and Mr. Kanuckel provided updates to the Board.

Penta Career Center Report: Ms. Paredes reported on the new building dedication for Wednesday, October 23rd.

Legislative Liaison Report: N/A

Student Achievement Liaison Report: Student of the Month presentations in November. The Board meeting will begin at 3:00p, followed by Student of the Month presentation at 4:00p.

Executive Session: N/A

Adjournment

Motion by Ms. Limes and seconded Mr. Long by to adjourn the meeting at 4:55 p.m.

Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.

ATTEST:

Timothy Smith, President

Brad McCracken, Treasurer/CFO