

**WOOD COUNTY EDUCATIONAL SERVICE CENTER**  
**Regular Governing Board Meeting Minutes**  
**April 23, 2024**

The regular session of the Wood County Educational Service Center Governing Board Meeting was called to order by Governing Board President, Mr. Timothy **Smith** at 3:00 p.m. with the following members present: Ms. Kathy **Limes**, Mr. Joe **Long** and Ms. Judy **Paredes**. Also present: Mr. Brad **McCracken**, Treasurer and Mr. Mark **North**, Superintendent.

**Absent:**

Ms. Judith Hines

**Staff Members Present**

N/A

**Visitors Present**

N/A

**Director Report/Featured Program**

N/A

**Public Participation**

N/A

**Approval of Agenda**

Mr. Long moved and Ms. Limes seconded the motion to approve the board agenda.

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**Approval of the Minutes**

Ms. Limes moved and Ms. Paredes seconded the motion to approve the following minutes:

- Regular Board Meeting – March 26, 2024

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

## **REPORTS OF THE TREASURER**

**Approval of Cash Reconciliation Report** – The Cash Reconciliation Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Paredes moved and Ms. Limes seconded the motion to approve the Cash Reconciliation report for the month of March, 2024:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Financial Report** – The Financial Report for the previous month was provided to each Board member. Members had the opportunity to ask questions &/or make comments regarding the report.

Ms. Limes moved and Mr. Long seconded the motion to approve the Financial Report for the month of March, 2024:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Bills** – Upon the recommendation of the Treasurer, Ms. Paredes moved and Mr. Long seconded the motion to approve the Bills for March, 2024:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Investment Transaction Ledger** – Upon the recommendation of the Treasurer, Ms. Paredes moved and Ms. Limes seconded the motion to approve the Investment Transaction Ledger for the month of March, 2024:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Acceptance of the PAA Gambling Grant** – Upon recommendation of the Treasurer, Mr. Long moved and Ms. Paredes seconded the motion to accept the following PAA Gambling Grant for FY25 in the amount of \$20,000:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**Acceptance of Wood County Juvenile Court's RECLAIM Diversion Grant** – Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Long seconded the motion to accept the following Wood County Juvenile Court's RECLAIM Diversion Grant for FY25 in the amount of \$50,000:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**Approval of FY24 Expected Revenues & Appropriations** – Upon recommendation of the Treasurer, Ms. Paredes moved and Ms. Limes seconded the motion to approve the following FY24 Expected Revenues & Appropriations:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*



**Approval of Non-Salary Schedule Staff for 2024-2025**– Upon recommendation of the Treasurer, Mr. Long moved and Ms. Paredes seconded the motion to approve the following Non-Salary Schedule Staff for 2024-2025:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**Approval of Write-Off for Out-of-State JRC Billing** – Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following write-off for out-of-state JRC billing:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**Approval of WCESC Service Agreements with Agencies & School Districts** – Upon recommendation of the Treasurer, Mr. Long moved and Ms. Paredes seconded the motion to approve the following Service Agreements with School Districts:

**Fiscal Year 2024:**

- Huber Heights City S.D. – Occupational Therapy Services
- Huber Heights City S.D. – Speech Language Pathology Services

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of WCESC 2024-2025 County Service Agreements – Consortium Services and Specialized Services** – Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following contracts for consortium services and/or specialized services:

**Fiscal Year 2025:**

- Otsego Local S.D. ~ Consortium Services and Specialized Services

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Red Rover Agreement**– Upon recommendation of the Treasurer, Ms. Limes moved and Mr. Long seconded the motion to approve the following Red Rover Agreement for Absence Management and Employee Tracking, effective July 1, 2024 through June 30, 2025, at a cost of \$12,874.80:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Workman’s Compensation Program Group Rating for 2025** – Upon recommendation of the Treasurer, Mr. Long moved and Ms. Paredes seconded the motion to approve the following Group Retrospective Services Agreement between Sheakley/Better Business Bureau of Central Ohio, Inc. and Wood County Educational Service Center, effective January 1, 2025 through December 31, 2025:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of WCESC 9/10 Month 2024-2025 School Calendar** – Upon recommendation of the Treasurer, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following WCESC 9/10 Month 2024-2025 School Calendar:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS TO BOARD**

**Approval of Mentoring & Sponsorship Agreement w/Falcon Sports Properties, LLC** – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Long seconded the motion to approve the following Mentoring & Sponsorship Agreement w/Falcon Sports Properties, LLC & Wood County ESC, effective March 29, 2024 through June 30, 2024 in the amount of \$7,000:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Pathe/Living Classroom/ALC 2024-2025 Academic Calendar** – Upon the recommendation of the Superintendent, Ms Paredes. moved and Ms. Limes seconded the motion to approve the following Pathe/Living Classroom/ALC 2024-2025 Academic Calendar:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval to Amended Agreement for Mentoring Funding** – Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Limes seconded the motion to approve the following Amended Agreement for Mentoring Funding between Wood County ESC and Lake Local Schools:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Collaboration Agreement w/Western Governors University** – Upon the recommendation of the Superintendent, Ms. Paredes moved and Mr. Long seconded the motion to approve the following Collaboration Agreement between Wood County ESC and Western Governors University:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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## Staff Personnel

**Recommendations Pertaining to Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations** – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Long seconded the motion to approve the following Abolishments, Resignations, Retirements, LOAs, RIFs, and Terminations:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

### **Resignations:**

Tonya **DeWese**, Nurse, effective 7/1/2024

Cara (Koduah) **Maxi**, ESL Teacher, effective 8/3/2024

Constance **Sanders**, CLC Seasonal Program Assistant, effective 4/20/2024

Tonya **Sanders**, NWOET-Assist. Director of Academic Services, effective 8/1/2024

Peyton **Sweeny**, Unit Para, effective 4/24/2024

### **Non-Renewals**

Emma **Carter**, Para/Educational Aide

Sarah **Garvin**, Strategic Intervention Support

Caylee **Hewitt**, Unit Para

Susan **Hottinger**, Unit Para

Dana **Jennings**, Para/District Sub

Kayla **Minniear**, Unit Para

Jonell **Reece**, Para/Educational Aide

Wyatt **Sanders**, Para/Educational Aide

Jodi **Tipton**, Strategic Intervention Support

Alisa **Vertucci**, Para/Educational Aide

Meegan **Wilson**, Para/Educational Aide

**Approval of Employment of Classified Personnel/Interns/Volunteers** – Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Limes seconded the motion to approve the employment of the following Classified Personnel:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

### **New Hires 2023-2024 School Year**

Rosemarie **Barton**, Para/Educational Aide, As needed, UPK4/0, effective 4/1/2024-5/23/2024

Constance **Sanders**, Seasonal Team Leader-CLC, 6 hrs. p/day, 5 days p/wk., CLC/STL/6, Effective 4/22/2024-5/18/2024

Patricia **Willford**, Para/Educational Aide, As needed, UP/0, effective 3/18/2024-5/23/20234

**Seasonal New Hires 8/13/2023-5/18/2024**

Mary **Brock**, CLC Seasonal Program Assistant, As needed,  
As needed, CLC/PA/0, Effective 3/21/2024-5/18/2024

**Changes 2023-2024 School Year**

Hannah **Jaqua**, From CLC Program Quality Coordinator, As needed,  
\$15.59 p/hr. To CLC Program Quality Coordinator,  
effective 4/22/2024-6/30/2024

**Supplementals 2023-2024 School Year**

Kaylyn **Matheson**, Child Care/Grandparent Night, As needed (8 hrs. Max),  
N/A, effective 2/27/2024-6/30/2024

**Recommendation Pertaining to New Seasonal Summer Contracts for 5/19/24-8/10/24** – Upon the recommendation of the Superintendent, Ms. Paredes moved and Ms. Limes seconded the motion to approve the following New Seasonal Summer Contracts for 5/19/24-8/10/24:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Recommendation Pertaining to New Classified Contracts for the 2024-2025 School Year** – Upon the recommendation of the Superintendent, Ms. Limes moved and Mr. Long seconded the motion to approve the following New Classified Contracts for the 24-25 school year:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Approval of Employment of Certified Personnel** – Upon the recommendation of the Superintendent, Mr. Long moved and Ms. Paredes seconded the motion to approve the employment of the following Certified Personnel:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

**Supplementals 2023-2024 School Year**

Cheryl **Grote**, Summer School-JRC, 7 hrs. p/day, 4 days p/wk., 30 days, effective 6/3/2024-7/26/2024

Barbara **Hayden**, Special Contract Employee – Extra Hours, As needed, N/A, effective 3/14/2024-6/28/2024

Kyle **Kanuckel**, Summer School-JRC, 7 hrs. p/day, 2 days p/wk., 15 days, effective 6/3/2024-7/26/2024

Diana **Neumann**, Summer School-JRC, 7 hrs. p/day, 2 days p/wk., 15 days, effective 6/3/2024-7/26/2024

**New Hires 2024-2025 School Year**

Heather **Blausey**, Intervention Specialist 7-12 (MD), 7 hrs. p/day, 5 days p/wk., 185 days, ED/MD/BA/0, effective 8/7/2024 (contingent upon licensure)

**Recommendation Pertaining to New Certified Contracts for the 2024-2025 School Year** – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following New Certified Contracts for the 24-25 school year:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

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**Recommendation Pertaining to Substitutes** – Upon the recommendation of the Superintendent, Ms. Limes moved and Ms. Paredes seconded the motion to approve the following new Substitutes for the 23-24 school year:

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

Rebecca Abbott  
Katelyn Breece  
James Simpson

Substitute Teacher & Para  
Substitute Teacher & Para  
Substitute Teacher & Para

Lorie Chapman

Substitute Para



**Governing Board Updates:**

**Penta Career Center Report:** N/A

**Legislative Liaison Report:** Mr. North reported that the state is actively considering funding for funds for ED program facility renovations. Ohio Senator Theresa Gaverone is the key decision maker on this funding request.

**Student Achievement Liaison Report:** Quarterly Student of the Month awards and the presentation of the Franklin B Walter Scholarship Award will follow this Governing Board meeting.

**Executive Session:** N/A

**Adjournment**

Motion by Mr. Long and Ms. Paredes seconded by to adjourn the meeting at 3:37 p.m.

*Roll Call: Yeas: Ms. Limes, Mr. Long, Ms. Paredes and Mr. Smith. The chair declared the motion carried.*

ATTEST:

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Timothy Smith, President

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Brad McCracken, Treasurer/CFO

The next regular Board meeting on May 28, 2024 will be at 4:00 p.m.